



**PED COMMITTEE
DRAFT MINUTES**

**REGULAR MEETING
September 20, 2016**

Board Members in Attendance: Vice-Mayor Gwen Wisler, Councilman Brian Haynes, Councilman Gordon Smith

Staff in Attendance: Gary Jackson, Robin Currin, Cathy Ball, Greg Shuler, Sam Powers, Stephanie Monson-Dahl, Stacy Merten, Shannon Tuch, Vaidila Satvika, Dana Frankel, Amber Weaver, Chad Bandy, Mark Foster, Melissa VanSickle

1. APPROVAL OF MINUTES

Councilman Smith moved to approve the minutes. Councilman Haynes seconded. Minutes were approved unanimously.

2. UPDATES

a. Riverfront Office; Stephanie Dahl

Members noted updates for the next report. Ms. Stephanie Dahl informed members that staff is considering applying for a grant for a watershed resources plan that would be in partnership with other organizations and will come to full Council. Councilman Smith noted the work that has begun in the riverfront.

b. Comprehensive Plan; Todd Okolichany

Ms. Stacy Merten informed members that the first public meeting will be on October 10th. After the larger public meeting, staff will hold neighborhood meetings, focusing on areas where there has not been a lot of participation. Ms. Merten also mentioned that there were 350 responses in the on-line survey at that time.

c. Strategic Event Partnerships; Jon Fillman

Staff reported that event strategic partners are experiencing increases in cost associated with providing resources for events. These cost increases include city fees and charges as well as the need for additional resources. The partners are asking the City to provide additional resources above and beyond the amount agreed to in the agreements.

The Appalachian Sustainable Agriculture Project (ASAP) is one organization that asked staff for additional support in fees. Members discussed in-kind services, the fees for closing parking meters and the strategies for accommodating additional costs for organizations in strategic event partnerships with the City. Staff is working to focus on how these requests are handled moving forward. Members discussed the method for approving these requests.

Noting that there is a current lack of policy for half day meter use and that ASAP's event is a multi-day event, Vice-Mayor Wisler motioned to take the request from ASAP to Council and would like to see any other requests for deviation from event partnership agreements at PED until staff develops a recommendation for changes to fees and in-kind waivers that will go to Council during the budget process. Councilman Smith seconded. Motion approved unanimously.

The committee discussed how to handle these request in the future and recommended that they come before PED and Council on a case by case basis.

d. Opportunities for Infill Housing; Vaidila Satvika

Mr. Vaidila Satvika provided an update on small scale residential infill. Staff presented in to PED in February concerning proposed changes to the UDO for small scale infill. Since then, staff has held two public forums. Members discussed the proposed changes and maintaining the balance of requiring design guidelines and incentivizing multifamily buildings. Staff is continuing to collect public input and will be going to Planning and Zoning Commission and then to Council. Vice-Mayor Wisler inquired about increasing the amount of multifamily zoning. Mr. Satvika noted that those kinds of zoning changes may be discussed through the comprehensive planning process.

4. PUBLIC COMMENT

Ms. Kira Jahn, a member of a Tree Commission Subcommittee, informed members about the "Love your Tree Campaign" created by the subcommittee in response to an escalation in tree canopy destruction. Ms. Jahn discussed tree canopy lost in the last 10 years and a report that was done on the rate of tree loss. Members discussed the tree ordinance and the city's abilities to regulate under state laws. Mr. Smith asked that Ms. Jahn share the tree canopy study results. Staff has already begin working on the tree ordinance and will be coming to PED next month. Councilman Smith also inquired about the City's regulatory abilities and asked for a menu of options for recommendations of programs. Staff is working with the City Attorney to prepare a proposal for a tree preservation ordinance.

5. ADJOURN

Chair Wisler adjourned the meeting at 4:44 p.m. without objection.